

**Mohawk Valley Housing and Homeless Coalition  
Utica/Rome/Oneida and Madison Counties HUD Continuum of Care (NY-518)**

Collaborative Applicant: United Way of the Valley and Greater Utica  
201 Lafayette St., Utica, NY 13502

Steve Darman, Chair: 315-316-0114 [socsci@dreamscape.com](mailto:socsci@dreamscape.com)

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**CoC Board Meeting – 3<sup>rd</sup> Quarter 2016  
July 21, 2016 1:15 to 2:30PM**

**Meeting Minutes**

<b>MV Housing and Homeless Coalition Board Attending 7/21/2016 Board Meeting</b>
Oneida County Department of Social Services
CNY Services, Inc.
JCTOD Outreach, Inc./Johnson Park Center
Currently homeless person (rotates as they get permanent housing)
YWCA of the Mohawk Valley
Utica Rescue Mission
Upstate Cerebral Palsy
Kids Oneida
Resource Center for Independent Living (RCIL)
City of Rome
Department of Veterans Affairs (VA)
Madison County CoC Committee Chair
CoC Chair (Current Chair: Steve Darman, Social Science Assoc)
CoC Homeless Management Info. System Lead Agency

The CoC Chair called the meeting to order at 1:19PM.

Agenda items covered included a review of our FY 2016 CoC Consolidated Application requirements and changes since the FY 2015 Notice of Funding Availability (NOFA) HUD Program and population priorities, an overview of the increased emphasis on System Performance and on new HUD requirements for measuring and reporting on system performance, the schedule for renewal and new project applications, review and funding and a review of Board responsibilities related to submitting our CoC's Consolidated Application.

We then reviewed our CoC Board membership CoC Board membership: past attendance, agencies interested in joining the board, and board duties. Changes and additions made are detailed below. All changes were voted on after a motion was made, followed by a second to the motion and a voice vote. All motions passed unanimously.

- **We added two new agencies to the CoC Board** (both with 2-year terms): 1.) Salvation Army; 2.) CNY Veteran Outreach Center.

- **We added the Homeless Management Information System Administrator position to the CoC Board** (regardless of which agency is the CoC's designated lead Agency for our HMIS or who the specific person is who is designed as the HMIS Administrator).
- **We removed two agencies from the CoC Board that have been inactive** (attending fewer than 50% of Board meetings) over the past 18 months: MV Community Action Agency (attended 1 meeting in the last 6 quarters) and Catholic Charities Oneida/Madison (attended 2 meetings in last 6 quarters.). NOTE: Although not serving on the Board, these agencies have been and still are active and important members of our CoC.

Officers (3-year terms):

- Steve Darman was reappointed to CoC Chair for a new 3-year term.
- Scott McCumber was appointed to CoC Vice Chair for a 3-year term.

Additional Business

We reviewed and discussed HUD requirements and priorities as reflected in the FY 2016 CoC Notice of Funding Availability.

We had a lengthy discussion of the need for a Rapid Rehousing program or programs in Oneida County. Policies and Procedures for Reallocation of CoC Funds to Create New Rapid Rehousing (Permanent Supportive Housing Program(s)). A draft P+P document will be sent [was sent 8/5/2016] to the Board by email for review, comments, suggested changes and for final approval.

The CoC Chair provided a summary of proposed changes to the current CoC By-Laws. A draft By-Laws document will be sent [was sent on 8/5/2016] to the Board by email for review, comments, suggested changes and for final approval.

Review and Ranking of CoC Project Applications: P+P have been updated this year to meet new HUD priorities. A draft P+P document will be sent [was sent on 8/5/2016] to the Board by email for review, comments, suggested changes and for final approval.

The meeting was adjourned at 2:30PM.

**Our next Board meeting will be September 8, 2016 from 1:15 to 2:45. Location to be announced.**